

LOWERCROFT PRIMARY SCHOOL

EMERGENCY SCHOOL CLOSURES



PROCEDURES FOR PARENTS IN THE EVENT OF SEVERE WEATHER OR OTHER EMERGENCY

In the event of severe weather, a decision will be made by the Governors and Headteacher as to whether school can open.

Reasons for school closure:

- Parts of school are inaccessible due to unsafe conditions and there is a risk of injury. This includes access by car and foot to Ashington Drive from Lowercroft Road and Ainsworth Road.
- Inadequate ratios of staff to pupils. This may be due to their access issues or childcare arrangements.
- School cannot be heated sufficiently.
- School meals cannot be provided due to access issues by suppliers or staff.

Every effort will be made to open school and we will endeavour to make a decision as soon as it is practically possible.

We cannot guarantee that the timing of the decision to close will fit with all parents' morning routines, so we politely ask that you make your own 'Snow Plan Childcare Arrangements' in the event of an all-day closure or amended school hours.

In the event of a school closure or amended school hours we will:

- Send a text message to parents and staff giving details of the decision that has been made.
- Leave a recorded message on the main school line **0161 761 2798**
- Post a message on the school website **www.lowercroft.co.uk**
- Put notices on the school gates
- Inform Bury Local Authority who will update their website **www.bury.gov.uk**

In severe weather it is imperative that parents ensure that school is open before they let their children walk to school if they walk on their own. Please do not drop your child off outside school or leave them at the school gates unless it has been confirmed that school is open.

If there is heavy snowfall during a school day, we shall keep parents updated by text message and by updating the school website regarding arrangements for that day.

PROCEDURES FOR PARENTS IN THE EVENT OF OTHER EMERGENCIES

In the unlikely event of other emergencies, e.g. heating failure, electricity failure, gas leak etc which may prevent the school from opening/having to close we will:

- Send a text message to parents and leave a message on the school answer phone. Update the website and Twitter
- Place notices on the school gates, if we know of the emergency closure before school opens
- We have a reciprocal agreement with local primary schools (Greenhill, Chantlers and CC Ainsworth) that if we need to evacuate the school premises for any reason, we will take the pupils and staff to one of these schools for safety reasons. Again, we will contact parents by telephone/text message if this procedure has been followed and inform you which school pupils are to be collected from.

Please keep this information safe

Any enforced closure days will not affect pupils' absence as they will be noted as a school closure

Thank you for your support