



SEND Information Report

What types of SEND do we offer support and provision for?

At Lowercroft, we provide SEND support to pupils with a range of difficulties linked to:-

- Cognition and Learning
- Social Communication Difficulties (including the Autistic spectrum conditions)
- Social, Emotional and Mental Health Needs
- Physical and Sensory Needs

Who will I have contact with if my child has identified SEND?

Class Teacher - The main point of contact will be with your child's class teacher who is responsible for any child that has SEND within their class. The class teacher plans and monitors the support and will ensure that the pupils needs are fully met.

SENDCO - The SENDCO attends reviews and oversees the SEND provision. They co-ordinate the support of pupils with SEND; provides professional guidance to staff members and is responsible for liaising with external agencies when specialist advice is needed.

Head Teacher - There may be times when it is appropriate to speak to the Head Teacher in relation to your child's needs. There may also be occasions when the Head Teacher attends a SEND meeting.

SEND Governor - There may be a time when you wish to speak to the SEND Governor about the SEND provision within school.

How do we identify and assess pupils with SEND?

In some circumstances children join Lowercroft with previously identified Special Educational Needs. However, there are times when children's needs become apparent in the early stages of education. As a school we rely on a variety of information in order to ascertain whether a child does have SEND, such as:-

- Meetings and discussions with pre-school settings
- Discussions and information received from parents and carers
- Baseline Assessments
- Foundation Stage scores
- Assessment data
- Ongoing Assessments
- Observations/interactions with pupils
- Review meetings with teachers
- Input from specialists eg Speech and Language Therapists, Educational Psychologists, Paediatricians
- EHCP Review meetings

What provision is made available to children with SEND?

If a child has identified SEND then provision is put in place to meet their needs. This is provided through "Quality First Teaching" by the class teacher and in addition may involve:

- In class support
- An intervention led by teaching/support assistants
- Specialist equipment or resources
- Outside support from specialist agencies

Class teachers ensure that individually targeted support is in place and the impact is monitored closely in Pupil Progress Meetings and APDR meetings where new targets may be set. We follow a cycle of "Assess, Plan, Do, Review" (APDR). This involves carrying out assessments to highlight pupils' strengths and difficulties and gathering information from parents, carers and staff members. From this, targets are set and appropriate

interventions are put in place to support the needs of the child. These interventions last for 6-8 weeks and the outcomes are reviewed. The evaluation of the intervention outcomes informs new targets and provision. This cycle runs continuously to support the child's needs. Provision for pupils with SEND is closely monitored by the class teacher and SENDCO. For pupils with an Education, Health, Care Plan an annual review is held to ensure that provision continues to be matched to best meet the child's needs.

How are staff trained to support children with SEND?

Within school, all teachers and support staff have access to training by BEST TRUST.

The SENDCO has completed the National Award for Special Educational Needs (NASENCO). The SENDCO's role is to support the class teacher in planning and providing support for pupils with SEND. All support staff are trained to support the needs of children with SEND. If specialist support is required, the school is able to request involvement for the Additional Needs Team (ANT)

How do we consult and involve parents and carers of children with SEND?

At Lowercroft, we value the role of parents and carers and believe that strong links are vital to ensure that children's needs are best met. In order to ensure clear communication and partnership the school provides:-

- An open door policy whereby parents are welcome to speak to the class teacher, SENDCO or Head Teacher at any time
- Regular review meetings
- Targets are sent home and agreed
- Meetings, discussion and feedback linked to involvement from outside agencies

How do we consult and involve pupils with SEND?

Children are given opportunities to share their views about SEND by:-

- Discussion during interventions with a member of staff
- Pupil Passports - children to share what helps them with their learning and what they find difficult
- Involvement in Annual Reviews - children share their views and attend the meeting (if appropriate)

How does the Governing Body involve other bodies in meeting the needs of the pupils with SEND and in supporting families?

The link SEND Governor can be contacted via the school office email: lowercroft@bury.gov.uk. Please mark any emails for the attention of SEND Governor.

School has links and access to many outside agencies which provide specialist support. Examples of these are:-

- School Nursing Team
- Additional Needs Team (including Visual and Hearing Impairment Team)
- Educational Psychologist
- CAMHS
- Healthy Young Minds
- First Point
- Social Services
- Speech and Language Service

What arrangements are made for supporting pupils with SEND in a transfer between Key Stages?

Lowercroft recognises that the transition into the Foundation Stage, Key Stage One, Key Stage Two and then onto Key Stage Three (High School) can cause some anxiety and apprehension for both children with SEND and their families. At Lowercroft we provide an enhanced transition process for children with SEND which ensures all information is passed onto the relevant members of staff.

Enhanced transition for children starting in Foundation Stage:-

- Visits to the child's current setting by the class teacher, SENDCO and support staff
- Meetings with relevant staff at current setting to gather information about the child
- Transition photo books for the child to take home over the summer, including photographs of the environment, staff members etc
- Visits to the Reception classroom to become familiar with the surroundings, the staff and other children

Enhanced transition for children moving into Key Stage One and Two:-

- Additional visits to the classroom to become familiar with the surroundings, the staff and other children
- Transition photo book for the child to take home over the summer, including photographs of the environment, staff members etc
- A transition pupil progress meeting in the summer term to discuss progress, needs and strategies that work

Enhanced transition for children transferring to High School:-

- For pupils with an EHCP, a transition plan will be created during the Annual Review
- High School SENDCO to attend the EHCP Review
- Opportunities for the child to visit the High School prior to the main transition day for all children

Where will I find contact details of support services for parents of pupils with SEND?

Please refer to the information set out in Bury Local Authority's "Local Offer". Available at www.theburydirectory.co.uk

A link to the Authority's local offer is also available on the school website at www.lowercroft.co.uk

What should I do if I have a complaint in relation to the SEND provision at Lowercroft?

All complaints will be dealt with as sensitively and swiftly as possible. Initially the SENDCO should be contacted and then the nature of the complaint will determine the course of action to be taken and the people involved. Wherever possible the complaint will be dealt with by the SENDCO, but it may be necessary to involve other staff, the Head Teacher and the Governing Body.

Should a formal complaint be made to the Governors or Head Teacher, the Complaints Policy should be followed. A copy of this is available on the school website. The nature of the complaint will be discussed with the SENDCO and appropriate action taken. If necessary other relevant agencies will be consulted. A response to a formal complaint will be made as soon as possible after investigation and full consultation has taken place.

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