

ADMISSIONS POLICY

FOR COMMUNITY AND VOLUNTARY CONTROLLED PRIMARY SCHOOLS FOR SEPTEMBER 2025

Children with **Statements of Special Educational Needs or Education Health Care Plans (EHCP)** will be given a place at the school named on their statement / EHCP.

When schools are oversubscribed, priority for allocation of places will be as follows:-

1. **Children in public care** (Looked After Children) and previously looked after children.
2. **Siblings**—Children who will have an older brother or sister in the school in September 2025. For this purpose, a brother or sister may be a full or step-brother or a full or step-sister, living at the same address, at the time of admission.
3. **All other children.**

If there is over-subscription in any category, places will be offered using a straight line distance measurement from home to school. The distance will be measured using the Local Authority's computerised mapping system, which measures from the address point of the home property to the address point of the school as defined by Bury Council's LLPG (Local Land and Property Gazetteer).

If applications are received after the closing date, they will be dealt with as late applications and will not be considered until after those applications which were received on time.

Where a child has parents with shared responsibility and lives with each parent for part of the week, the home address will be decided by using the **name & address of the parent/carer to whom the Child Benefit payment is paid.**

This is an extract from the full admissions policy which is available online at:

www.bury.gov.uk

Closing date for applications

15th January 2025

Notification of places

16th April 2025 tbc

For more information on
primary school admissions
contact

School Admissions Team

0161 253 6474

www.bury.gov.uk

Lowercroft Primary School
Ashington Drive
Bury
BL8 2TS

0161 761 2798

Lowercroft
Primary School

OPEN
DAY



Wednesday & Thursday
13th & 14th November
2024

Empathy Respect Independence
Courage Curiosity



During our **Open Day** parents / carers will be able to take a look around the school and meet school staff. There will be an opportunity to ask any questions you may have about Lowercroft Primary School or the admissions process.

Children born between 1st September 2020 and 31st August 2021 will be eligible to start reception class in September 2025.

Open Day

As our Open Day is being held on a school day and pupils will be in class, we ask parents to pre-register with us. This ensures that the tour groups are not too large which will reduce disruption to the classes, including an evening session for those who cannot attend during the day.

Tours will take place at

9.30am & 1.30pm Wednesday and
6pm Thursday

Thank you for registering & reserving
your place(s)

0161 761 2798



The Application Process

Bury local authority are responsible for determining our school admissions. Their pupil services department will write to you with details of their admissions process and how to apply for a primary school place.

Application forms and more information about the admissions process can be found online by searching for *primary school admissions* on the council's website **www.bury.gov.uk**



Notification of Places

Notification of places will be sent out by the Schools Admissions Team on **16th April 2025**. After this date we will write to all parents of children who have been offered a place at Lowercroft with more information about starting school.

Our Contact Details

Telephone: 0161 761 2798

E-mail: lowercroft@bury.gov.uk

Website: www.lowercroft.co.uk



Starting School Information

We will hold an **Information Evening** in June for parents which will cover all the day to day practical details you will need to know before your child starts school with us in September.

There will be an opportunity for our new **Reception pupils to visit school** and meet their teachers in July 2025.

We also offer **optional home visits** which will take place during the first week of the autumn term.



September 2025

School reopens after the summer break on Wednesday 03rd September

Reception pupils will start school on **Friday 05th September 2024** and will attend either morning or afternoon. From **Monday 08th September** they will attend school full time from 8.45am until 3.10pm.